
The Canadian Apprenticeship Service Program (CAS)

Information regarding the **CANADIAN APPRENTICESHIP SERVICE PROGRAM**. This outlines some of the key information about this program. If you have any additional questions, don't hesitate to reach out.

What is the Canadian Apprenticeship Service:

The Canadian Apprenticeship Service is a federally-funded program that supports employers with non-repayable grants to offset the costs of hiring new first-year apprentices in [39 Red Seal trades](#).

Who is eligible for the Canadian Apprenticeship Service Grants?

The Canadian Apprenticeship Service program grants are available to:

- Companies with 499 employees or less;
- Who are signing a candidate as a first-year apprentice in one of the 39 Red Seal manufacturing and construction trades; and
- Who are willing to complete mandatory mentorship training provided through SKillPlan Canada.

How much are the Canadian Apprenticeship Service Grants?

The Canadian Apprenticeship Service program grants are:

- \$5,000 per apprentice per year for a max of two Level 1 apprentices per employer; or
- \$10,000 per apprentice per year for a max of two Level 1 apprentices if the apprentice identifies as being from an equity-deserving group. See attached for a list of equity-deserving groups recognized through this program.

How do you know if an apprentice candidate is from an equity-deserving group?

Apprenticeship candidates are required to complete a profile on ApprenticeSearch.com, at which point they have the opportunity to self-disclose whether or not they identify with one of these groups.

How do I access this grant?

Your process for accessing this grant will depend on whether or not you already have a candidate you would like to sign as a first-year apprentice, or if you need help finding a candidate. At a high level, the process will look as follows:

The ApprenticeSearch.com team is here to support your next steps in accessing this grant.

If you need to find an apprenticeship candidate:

- Post your job on ApprenticeSearch.com. If you need help, check out our instructions or reach out to me directly.
- You can search for candidates on the site and review applications to your job posting through your account. If you're not finding appropriate candidates, please let me know and I can assist you in shortlisting potential apprentices.

If you already have an employee or candidate you would like to sign as an apprentice:

- Ask your apprentice candidate to [register at ApprenticeSearch.com](#). They should indicate that they are registering as part of the CAS Program and already have an employer;
- Fill out and return the following documents (attached) and information:
 - Program subsidy agreement;
 - Electronic funds transfer form;

- Indicate in your email with these forms the full name and email address for the journeyperson who will be training your apprentice and completing the mandatory mentorship training provided through SKillPlan Canada
- Register your candidate as an apprentice with your provincial training authority;
- Send us the signed training agreement.

Attached to this email you will find the necessary forms and some additional information about the program.

We're here to help! If you have any questions about this process and require any assistance, please contact me and I'll be happy to help.